

HOODVIEW AMATEUR RADIO CLUB – WB7QIW

Constitution

Originally Adopted May 27, 1976

Revised and Adopted November 21, 1991

Revised and Adopted June 18, 1998

Amended and Adopted April 15, 2004



HOODVIEW AMATEUR RADIO CLUB
Constitution

ARTICLE ONE
NAME

The name of this organization shall be the HOODVIEW AMATEUR RADIO CLUB

ARTICLE TWO
PURPOSE

The Hoodview Amateur Radio Club is organized exclusively for the following purposes:

SECTION A. Scholarships and Training

1. To provide scholarships at Mt. Hood Community College, Gresham, Oregon.
2. To provide radio theory training to the public in all phases of amateur radio.
3. To provide training and instruction to members for improvement of skills relating to amateur radio.

SECTION B. Japanese Sister City Cultural Exchange

1. To sponsor and promote the exchange of culture, develop friendly relations and understanding and to work closely with the Sapporo Amateur Radio Club of Japan to further the cause of amateur radio.

SECTION C. Volunteer Examiner Coordinator Program

1. To provide Federal Communication Commission testing for amateur radio licenses through the Volunteer Examiner Coordinator (VEC) program.
2. To provide a pool of accredited Volunteer Examiners for the VEC Program.

SECTION D. Emergency Communications

1. To provide communication in times of disaster or other emergencies at the city and county level through the Amateur Radio Emergency Service (ARES) organization.

SECTION E. Public Service

1. To provide communications for charitable, public or other community activities.

SECTION F. Hobby

1. To provide a meeting place to socialize and to promote the exchange of ideas to further enhance the hobby of amateur radio.

ARTICLE THREE MEMBERSHIP

SECTION A. Definitions

1. Full Member
Member in good standing having a valid Amateur Radio License and having privileges of voting and holding office.
2. Associate Member (non-licensed)
A member in good standing having a bonafide interest in Amateur Radio, and having privileges as a full member except holding an elected office (President, Vice President, Secretary, Treasurer and Board Member).

SECTION B. Dues

1. The dues of all members shall be established annually by the Executive Board, subject to a two-thirds vote of approval by the membership present and voting at a regular or special meeting of the club, provided that the membership has been notified prior to the meeting wherein approval is requested.

ARTICLE FOUR OFFICERS

SECTION A. Officers of the Club

1. The elective officers of this organization shall be the President, Vice President, Secretary, Treasurer and Executive Board positions one through four.
2. The Executive Board shall consist of the President, who shall be Chairperson, Vice President, Secretary, Treasurer, four full members

elected by the club and the latest retiring President. The four Board positions will be designated as Position One through Four.

SECTION B. Powers and Authority

1. The President shall preside at all meetings of the club and conduct the same according to the rules adopted; shall enforce due observance of this constitution and by-laws; decide all questions of order; sign all official documents that are adopted by the club; and perform all other customary duties pertaining to the office of President.
2. The Vice President shall actively assist the President in carrying out the duties of that office and shall, in the absence of the President, assume the duties of the President.
3. The Secretary shall keep a record of all meetings, keep a roster of members, carry on all correspondence, and read all pertinent communications at each meeting; and shall turn over all items belonging to the club to the next duly elected secretary.
4. The Treasurer shall receive and receipt all monies paid to the club; shall keep an accurate account of all monies received and expended. No bills shall be paid without proper authorization by the club or its Board of Directors. The Treasurer shall maintain current balances of receipts and debts and shall submit a financial statement at the end of each month to the Board of Directors.

SECTION C. Term of Office

1. The President, Vice President, Secretary, Treasurer and latest retiring President shall hold office for one year, unless disqualified. The term of the above officers shall run concurrently, beginning at the first meeting following the annual election.
2. Board positions two and four shall hold office for two years from the date of the elections held on even years.
3. Board positions one and three shall hold office for two years from the date of elections held on odd years.
4. No one member may hold more than one office at a time, nor hold the same office for more than three consecutive terms
5. Elections of officers shall be held at the regular meeting for the month of December.

SECTION D. Vacancies of an Office

1. Any vacancies created by death, resignation, loss of amateur license, or removal from office shall be filled by a majority vote of the membership at any regular meeting.
2. The officer-elect shall fill the vacated office immediately after election.

SECTION E. Removal from Office

1. Any officer may be removed from office by a three quarters vote of attending members at any meeting.

ARTICLE FIVE MEETINGS

SECTION A. Regular Meetings

1. Regular meetings shall be held monthly.

SECTION B. Special Meetings

1. Special meetings, experiments, or outings may be called at any time by the President or by a vote of the membership.
2. Special meetings may be closed to the public.
3. The Secretary shall notify as many members as possible of such meetings.

SECTION C. Board Meetings

1. Board meetings shall be held at such times as the President or membership may designate.
2. These meetings may be open to all members at the discretion of the Executive Board.

SECTION D. Procedure

3. "Robert's Rules of Order" shall govern the procedure of all meetings.

ARTICLE SIX COMMITTEES

SECTION A. Committee Organization

1. The President, in carrying out the duties of the office, shall create and dissolve committees to further the purposes of the club and shall appoint committee chairpersons.
2. The committee chairpersons shall report to the club on actions of the committee at the request of the President or club membership.

SECTION B. Nominating Committee

1. The President shall appoint a five member nominating committee during the first month in office, and name one of the committee to act as chairperson of the committee. The nominating committee shall be appointed annually.

SECTION C. Policies and Procedures Review Committee

1. The President shall appoint a Policies and procedures Review Committee consisting of three members, one of whom shall be a member of the Executive Board and one of whom shall be a non-board member.
2. It shall be the duty of this committee to consider and recommend to the club, policies and procedures for club operations, evaluating the effect of contemporary conditions.

ARTICLE SEVEN INCORPORATION/NON PROFIT

SECTION A.

1. The club shall be a non-profit organization, incorporated under the Laws of the State of Oregon. No part of the net earnings of this corporation shall ever inure to the benefit of any donor, or member, or officer of the corporation, nor shall any private individual be entitled to share in the distribution of any of the corporate assets.
2. In the event of dissolution of the corporation, any assets of the corporation must be distributed to one or more organizations recognized by the Internal Revenue Service as organized exclusively for religious,

charitable, or educational purposes.

3. The Executive Board shall appoint a registered agent, whose name and address shall be on file with the Oregon State Corporation Commission. The registered agent shall complete and file the yearly report to the State Corporation Commission.

**ARTICLE EIGHT
AMENDMENT OF BY-LAWS AND CONSTITUTION**

SECTION A.

1. It shall be lawful to make, alter or amend any by-law, rule or regulation of this Constitution.
2. All requests for change or alterations of the by-laws will be presented to the Executive Board.
3. The Executive Board shall draft the change, submit, publish and present to the membership at the next regular meeting. If approved by a two-thirds majority vote at the second reading, it will allow for a final vote and the change shall be declared in effect and shall become part of the Rules and Regulations of By-Laws.

**HOODVIEW AMATEUR RADIO CLUB
AMENDMENTS TO THE CONSTITUTION
ADOPTED APRIL 15, 2004**

**AMENDMENT 1
ARTICLE TWO
PURPOSE**

SECTION C. Volunteer Examiner Coordinator Program

3. Provide a pool of accredited volunteer Examiners for the CE Program.

**AMENDMENT 2
ARTICLE THREE
MEMBERSHIP**

SECTION B. Dues

1. The dues of all members shall be established by the Executive Board.
3. Dues may be changed by two-thirds (2/3) vote of approval by the membership present and voting at a regular or special meeting of the club, provided that the membership has been notified prior to the meeting wherein approval is requested.

**AMENDMENT 3
ARTICLE FIVE
MEETINGS**

SECTION B. Special Meetings

3. The Secretary shall notify as many members as possible of such meetings electronically, seven (7) days prior to the meeting date.

**AMENDMENT 4
ARTICLE EIGHT
AMENDMENT OF CONSTITUTION**

SECTION A.

1. It shall be lawful to make or amend any Article of this Constitution.
2. All requests for amendment of the Constitution will be presented to the Executive Board.
3. The Executive Board shall draft the amendment(s) and submit, publish and present to the membership at the next regular meeting. If approved by a two-thirds (2.3) majority vote of those present at the second reading, the amendment(s) shall be declared in effect and shall become part of the Constitution.